

# ***The Women of Quail Creek Scholarships for Women in Transition 2021***

## **Purpose**

The Women of Quail Creek (TWOQC) Scholarship Committee is offering scholarships of up to \$2,500 to assist women in transition. The award is given to secure a certificate or degree, to increase job skills or to acquire a new job skill.

## **Eligibility**

- U.S. citizen, residing in Pima or Santa Cruz Counties
- Twenty-one years or older (single, married, single parent, a woman entering the workforce, displaced homemaker)
- Documented need for financial assistance
- Enrolled or has a letter of acceptance from an accredited vocational/technical program, a 2-year or 4-year college program for the semester following the award  
(\*Not yet enrolled or accepted for the above, must be willing to register and be accepted for the semester following the award (April 26, 2021))

**Previous Scholarship winners may apply one more time for the Women in Transition Scholarship.**

## **Selection Criteria**

The following factors, among others, are considered for each applicant:

- Goals and your plan for reaching your goals
- Need for financial assistance

The scholarship committee also looks at any special circumstances that impact the applicant's ability to finance her education.

## **How Money Can Be Used**

Scholarship must be used to pay for tuition and education fees. In all cases the money will be issued directly to the educational institution. Unused funds will be returned to TWOQC Scholarship Committee.

## **Scholarship Application Checklist**

Application appearance is important because it represents you to the committee. The following suggestions are made to assist you in completing your scholarship application:

- Fill out all pages of the application form completely. If a question does not apply to you, write "N/A" rather than leave it blank.
- Be sure your handwriting is legible if you do not type your responses.
- Double-check your spelling.

- Ask someone to proofread the application.
- **Applications must be postmarked by March 15, 2021. Incomplete applications will not be considered.**

*(Scholarship Application Checklist, continued)*

- **Personal Essay**

When you write about your personal goals and ambitions, be sure to provide enough information for the Scholarship Committee to clearly understand your plans and recognize your potential. For example, include work and volunteer experience. **See Personal Essay IV for further information.**

- **Letters of Recommendation** (Use TWOQC Women in Transition Scholarship Application Recommendation Form)

The three letters of recommendation **cannot** be from family members. Some suggestions for letters of recommendation include: clergy, employers, social workers, counselors, and teachers, co-workers and other community members.

1. Let the people you ask for letters of recommendation know what the scholarship is and why you are applying.
2. Allow them at least two full weeks to complete the letters.
3. Provide a self-addressed return envelope with each recommendation form to be returned to you in a sealed envelope.
4. The sealed letters must be submitted with the scholarship application prior to the deadline.

- **Proof of Enrollment or Acceptance**

If currently enrolled, please submit your most recent transcript. If not enrolled, send a copy of a letter of acceptance from the school or program you will be attending. (If selected, please provide a copy of "letter of acceptance" by July 15, 2021.)

### **Notification**

The selected recipients will be notified by telephone. All other applicants will be notified by mail.

**WOMEN IN TRANSITION SCHOLARSHIP APPLICATION**

**Application must be postmarked by March 15, 2021. Incomplete applications will not be considered.**

**PART I - PERSONAL DATA**

Name (last, first, middle initial) \_\_\_\_\_

Date of Birth (month | day | year) \_\_\_\_\_

Address

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (area code first): ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_ @ \_\_\_\_\_

Marital Status (circle one)   Single   Married   Separated   Divorced   Widowed

**Work History**

List most recent employment first. Please indicate whether the Scholarship Committee may contact your supervisor to verify employment only (yes, no or N/A)

Employer: \_\_\_\_\_

Your Position: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Supervisor's name/phone number: \_\_\_\_\_

Employer: \_\_\_\_\_

Your Position: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Supervisor's name/phone number: \_\_\_\_\_

Employer: \_\_\_\_\_

Your Position: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Supervisor's name/phone number: \_\_\_\_\_

**PART II – EDUCATION**

Name of High School: \_\_\_\_\_

Date of Graduation: \_\_\_\_|\_\_\_\_|\_\_\_\_ or Date of GED: \_\_\_\_|\_\_\_\_|\_\_\_\_

Are you currently enrolled in school?  YES  NO

If yes,  Full time or  Part time

Name of School: \_\_\_\_\_

Course of Study: \_\_\_\_\_

List any educational institutions and/or pertinent training you received after high school.

Name of Institution: \_\_\_\_\_

Dates Attended: \_\_\_\_\_

Certification Earned: \_\_\_\_\_

### PART III – FINANCIAL NEED

What is your total **monthly household** income from all sources (include employment, savings, child support, alimony, Social Security benefits, etc.) \$ \_\_\_\_\_

List your total **monthly** expenses for

Housing: \$ \_\_\_\_\_  
(Rent/Mortgage)

Utilities: \$ \_\_\_\_\_

Food: \$ \_\_\_\_\_

Medical \$ \_\_\_\_\_

Childcare \$ \_\_\_\_\_

Transportation: \$ \_\_\_\_\_  
(Car payments/public transportation/ gas)

Credit cards \$ \_\_\_\_\_

Insurance: \$ \_\_\_\_\_  
(Medical, car, home/rental)

Communication \$ \_\_\_\_\_  
(Cell phone  
Internet,etc )

Student Loans: \$ \_\_\_\_\_

Ongoing additional education expenses may be listed below (lab costs, special course related fees, unique equipment required, etc.)

Expense Cost: \_\_\_\_\_ \$ \_\_\_\_\_

Expense Cost: \_\_\_\_\_ \$ \_\_\_\_\_

Expense Cost: \_\_\_\_\_ \$ \_\_\_\_\_

Number of Dependents Applicant Financially Supports: \_\_\_\_\_

#### **PART IV - PERSONAL ESSAY**

Your essay (not to exceed 1500 words) should include:

1. Why you made the decision to pursue this course of educational study.
2. The steps you have already taken, or accomplished, toward achieving your goals.
3. Briefly describe your financial need for this scholarship.
4. How this scholarship will assist you in meeting your goals.
5. Share any additional information about yourself which may be pertinent to the application including special circumstances (for example, extreme hardship such as illness in the family, loss of employment, change in family structure, etc.)

(the box will expand when you type, or use separate pages if desired.)

#### **Where did you learn about the scholarship opportunity?**

I hereby affirm that the information provided on this form and in the accompanying material is accurate and complete to the best of my knowledge. In addition, I understand that all information contained in my application may be shared with the Scholarship Committee and that efforts will be made to protect the privacy of the information.

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Mail completed application form to: **Clarice Sullivan**  
2196 E Thunderchief Dr., Green Valley, AZ 85614

**MUST BE POSTMARKED  
BY MARCH 15, 2021.**

**CONFIDENTIAL RECOMMENDATION FORM**

**THE WOMEN OF QUAIL CREEK (TWOQC) WOMEN IN TRANSITION SCHOLARSHIP**

Name of Applicant: \_\_\_\_\_

The above named person has applied for The Women of Quail Creek Educational Scholarship for Women in Transition. **Please return your recommendation to the applicant in a sealed envelope.** Thank you for taking the time to provide this recommendation.

How long have you known this applicant? \_\_\_\_\_

Relationship to applicant \_\_\_\_\_

Rate the following characteristics with a number: (Please provide an explanation for 3 or 4. Use the reverse side for additional comments).

1. Superior   2. Good   3. Average   4. Below Average

_____ Achievement	_____ Industry
_____ Seriousness of purpose	_____ Emotional Stability
_____ Motivation	_____ Inspiration to others
_____ Initiative	_____ Sense of Responsibility

In your opinion, how great is the applicant's need for financial assistance? Check one

\_\_\_\_\_ Average    \_\_\_\_\_ Great    \_\_\_\_\_ Essential    \_\_\_\_\_ Unknown

Why do you feel this woman is deserving of this Scholarship? *(please use separate page)*

Signature/Title \_\_\_\_\_

Address: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (     ) \_\_\_\_\_

Email address \_\_\_\_\_